

Internal Quality Assurance Cell (IQAC)

Session 2018-19

Meeting 01

Date:

The agenda for the meeting is as given below:

1. Addition of new members in Formation (Body) of IQAC.
2. To decide the frequency of meetings and related matters.
3. To discuss the nomination of a student representative.
4. To discuss the nomination of an Alumni representative.
5. To decide the nomination of an Industrialist representative
6. to decide the format of the appraisal form.

Minutes of Meeting

1. Addition of new members in Formation (Body) of IQAC. The members present discussed the need to add new members to the IQAC Formation Body. It was suggested that individuals with expertise in quality assurance and academic excellence should be invited to join the committee. The members agreed to prepare a list of potential candidates and present it at the next meeting for further discussion.
2. Frequency of meetings and related matters. The members discussed the frequency of meetings and agreed to meet after the CDC meeting to discuss ongoing matters related to quality assurance and academic excellence. It was also suggested that the committee should prepare an annual report highlighting the key achievements and challenges faced during the year.
3. Nomination of a student representative. The members discussed the nomination of a student representative from BA, BBA, BCCA to the committee. It was suggested that the student representative should be an active member of the student body with a genuine interest in quality assurance and academic excellence. The members agreed to nominate a suitable candidate and invite them to the next meeting.
4. Nomination of an Alumni representative. The members discussed the nomination of an alumni representative to the committee. It was suggested that the alumni representative should be a successful graduate of the institution with a keen interest in quality assurance and academic excellence. The members agreed to nominate a suitable candidate and invite them to the next meeting.
5. Nomination of an Industrialist representative. The members discussed the nomination of an industrialist representative to the committee. It was suggested that the industrialist representative should be a successful entrepreneur with experience in the industry related to the institution. The members agreed to nominate a suitable candidate and invite them to the next meeting.
6. Any Other Matter with the Permission of the Chair. No other matter was discussed.

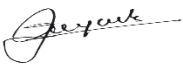
















Action Items:

1. Prepare a list of potential candidates for new members and present it at the next meeting.
2. Nominate a suitable student representative and invite them to the next meeting.
3. Nominate a suitable alumni representative.
4. Nominate a suitable industrialist representative and invite them to the next meeting.

Internal Quality Assurance Cell
Academic Year 2018-19

Sr No.	Designation	Name
1	Chairperson	Mr. Pankaj Zagade (Officiating Principal) Ramkrishna Wagh College of Arts and Commerce, Bokhara, Nagpur.
2	Senior Administrative Officer	Mr.Kunal V. Thakre(Superintendent) Ramkrishna Wagh College of Arts and Commerce, Bokhara, Nagpur.
	Teacher	Dr.Varsha Urkude
		Dr.Bhagyashree Dhoble
		Mr.Sunil Akhande
		Mr.Dnyaneshwar Gahukar
		Mr.Javed Malik Parvez
		Mr.Ravi Dahiwale
		Mrs. Kiran V. Pande
4	Member From Management	Dr.Maroti R.Wagh Secretary, Chhatrapati Shahu Maharaj Shikshan Sanstha
5	Nominee From The Local Society	Mrs.Lata M. Wagh
6	Nominee From Industrialist	Mr.Dnyaneshwar Dhok
8	IQAC Coordinator	Dr.Archana R. Kahaley(Patki)
9	BA Representative	Ms.Alka Y Raut
10	BBA Representative	Mr.Adarsh D Pandey
11	BCCA Representative	Ms.Aparna D Bhoyar
12	Alumni Representative	Mr.Sandesh Borkar

The following members were present.

Sr No.	Name	Designation	Sign
1	Mr. Pankaj Zagade (Officiating Principal) Ramkrishna Wagh College of Arts and Commerce, Bokhara, Nagpur.	Chairperson	
2	Mr.Kunal V. Thakre(Superintendent) Ramkrishna Wagh College of Arts and Commerce, Bokhara, Nagpur.	Administrative	
	Dr.Varsha Urkude	Teacher	
	Dr.Bhagyashree Dhoble	Teacher	
	Mr.Sunil Akhande	Teacher	
	Mr.Dnyaneshwar Gahukar	Teacher	
	Mr.Javed Malik Parvez	Teacher	
	Mr.Ravi Dahiwale	Teacher	
	Mrs. Kiran V. Pande	Teacher	
4	Dr.Maroti R. Wagh Secretary, Chhatrapati Shahu Maharaj Shikshan Sanstha	Member From Management	
5	Mrs.Lata M. Wagh	Nominee From The Local Society	
6	Mr.Dnyaneshwar Dhok	Nominee From Industrialist	
8	Dr.Archana R. Kahaley(Patki)	IQAC Coordinator	
9	Ms.Alka Y Raut	BA Representative	
10	Mr.Adarsh D Pandey	BBA Representative	
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12	Mr.Sandesh Borkar	Alumni Representative	






Officiating Principal
Ramkrishna Wagh College
of Arts & Commerce

IQAC Co-ordinator

Internal Quality Assurance Cell (IQAC)

Session 2018-19

Meeting 2

Date :

The agenda for the meeting is as given below:

1. To discuss NAAC Manual and guidelines
2. To Prepare Committee and Assign members duties and responsibilities

Minutes:

The meeting was called to order, and the attendees discussed the agenda items in detail. The NAAC Manual and guidelines were discussed, and suggestions were made on how to improve the implementation process. The attendees also shared their opinions on the best practices to be followed while preparing the committee and assigning members duties and responsibilities.

Action Items:

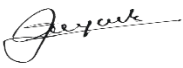






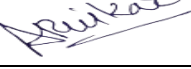









After the discussion, the following action items were decided:

1. A detailed report on the NAAC Manual and guidelines were read & discuss by Dr Archana Patki.
2. The committee will be formed, and the following members were assigned duties and responsibilities.


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Meeting 03

Date:

The agenda for the meeting is as given below:

1. Follow up on the last meeting
2. To discuss Quality Initiatives conducted for the academic year
3. To check BA, BBA, and BCCA Program Activities and Monitor

Minutes:

The Chairperson called the meeting to order and welcomed all the members present. The secretary read out the agenda for the meeting.

1. Follow up on the last meeting The minutes of the last meeting were reviewed and approved by all members. The action items were discussed and updated accordingly.

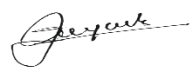










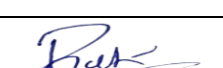

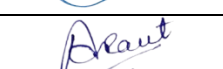
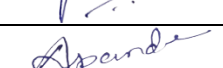


2. To discuss Quality Initiatives conducted for the academic year The members discussed the quality initiatives that were conducted during the academic year. The initiatives were evaluated and it was concluded that they were successful and had a positive impact on the students.

3. To check BA, BBA, and BCCA Program Activities and Monitor The members reviewed the program activities for BA, BBA, and BCCA and concluded that they were on track. It was suggested to monitor the progress of these programs more closely to ensure that they are meeting the desired outcomes.

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