

Internal Quality Assurance Cell (IQAC)

Session 2021-22

Meeting 01

Date:

The agenda for the meeting is as given below:

1. To discuss all program guidelines by Pandemic session COVID-19
2. Conduction of online Teaching learning
3. Tools and Platforms for Online Learning

Minutes:

1. The team discussed the program guidelines related to the COVID-19 pandemic session. The team reviewed the guidelines and made some suggestions for improvement. It was decided that the guidelines would be shared with all team members via email.
2. The team reviewed the appraisal form and made some changes to better reflect the goals of the program. The updated form will be shared with all team members.
3. The team discussed the conduction of online teaching and learning. The team shared their experiences and made some suggestions for improvement. It was decided that the team would conduct a trial run of online teaching and learning to identify any issues and make necessary adjustments.
4. The team discussed various tools and platforms for online learning. The team shared their experiences with different platforms and made some recommendations. It was decided that the team would further explore these platforms and select the most suitable ones for the program.

Action Items: -

Share the updated program guidelines with all team members via email

Share the updated appraisal form with all team members

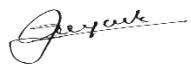




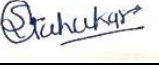
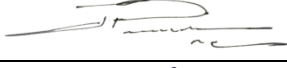

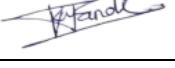





Conduct a trial run of online teaching and learning

Further, explore and select suitable tools and platforms for online learning


Internal Quality Assurance Cell
Academic Year 2021-22

Sr No.	Designation	Name
1	Chairperson	Mr. Pankaj Zagade (Officiating Principal) Ramkrishna Wagh College of Arts and Commerce, Bokhara, Nagpur.
2	Senior Administrative Officer	Mr.Kunal V. Thakre(Superintendent) Ramkrishna Wagh College of Arts and Commerce, Bokhara, Nagpur.
3	Teacher	Dr.Varsha Urkude
		Dr.Bhagyashree Dhoble
		Mr.Sunil Akhande
		Mr.Dnyaneshwar Gahukar
		Mr.Javed Malik Parvez
		Mr.Archana R.Ruikar
		Mrs. Kiran V. Pande
4	Member From Management	Dr.Maroti R.Wagh Secretary, Chhatrapati Shahu Maharaj Shikshan Sanstha
5	Nominee From The Local Society	Mrs.Lata M. Wagh
6	Nominee From Industrialist	Mr.Dnyaneshwar Dhok
8	IQAC Coordinator	Dr.Archana R. Kahaley(Patki)
9	BA Representative	Ms. Shubham Mankar
10	BBA Representative	Ms. Darshan Patil
11	BCCA Representative	Ms. Chanda Mankar
12	Alumni Representative	Mr. Bhushan Kadu

The following member were present.

Sr No.	Name	Designation	Sign
1	Mr. Pankaj Zagade (Officiating Principal)	Chairperson	
2	Mr.Kunal V. Thakre (Superintendent)	Administrative	
3	Dr.Varsha Urkude	Teacher	
	Dr.Bhagyashree Dhoble	Teacher	
	Mr.Sunil Akhande	Teacher	
	Mr.Dnyaneshwar Gahukar	Teacher	
	Mr.Javed Malik Parvez	Teacher	
	Mr.Archana R.Ruikar	Teacher	
	Mrs. Kiran V. Pande	Teacher	
4	Dr.Maroti R.Wagh Secretary, Chhatrapati Shahu Maharaj Shikshan Sanstha	Member From Management	
5	Mrs.Lata M. Wagh	Nominee From The Local Society	
6	Mr.Dnyaneshwar Dhok	Nominee From Industrialist	
8	Dr.Archana R. Kahaley(Patki)	IQAC Coordinator	
9	Ms. Shubham Mankar	BA Representative	
10	Ms. Darshan Patil	BBA Representative	
11	Ms. Chanda Mankar	BCCA Representative	
12	Mr. Bhushan Kadu	Alumni Representative	





Officiating Principal
Ramkishna Wagh College
of Arts & Commerce

IQAC COORDINATOR

Internal Quality Assurance Cell (IQAC)

Session 2021-22

Meeting 2

Date:

Agenda:

1. To analyze an academic calendar as per the guidelines of IQAC
2. Follow up by the curriculum committee.
3. To improve the professional qualifications of the faculty by Attending seminars, conferences, and FDP.
4. To organize the extension activities through NSS.
5. To discuss the guidelines of covid 19 to reopen the college.

Minutes:

The meeting began with a discussion on analyzing an academic calendar as per the guidelines of IQAC. The attendees discussed the importance of following the guidelines and ensuring that the academic calendar is in line with the guidelines. It was decided that a committee will be formed to analyze and implement the necessary changes.

Next, the attendees discussed the follow-up process by the curriculum committee. It was decided that the committee will be responsible for ensuring that the curriculum is up-to-date and aligned with the latest industry trends. The attendees then discussed the importance of improving the professional qualifications of the faculty by attending seminars, conferences, and FDP. It was decided that the faculty will be encouraged to attend such events and that the college will sponsor their attendance.

After that, the attendees discussed organizing extension activities through NSS. It was decided that the NSS unit would organize various activities and events to promote social awareness and community service.

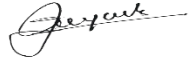
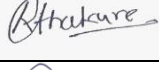


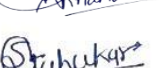
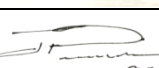



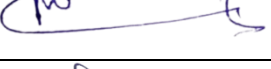



Finally, the attendees discussed the guidelines of COVID-19 to reopen the college. It was decided that the college will strictly follow the guidelines issued by the government and will take all necessary precautions to ensure the safety of students and faculty.

Conclusion: The meeting concluded with a summary of the decisions made by the attendees. It was decided that a follow-up meeting would be held to review the progress made on the decisions taken during this meeting.


Internal Quality Assurance Cell
Academic Year 2021-22

Sr No.	Designation	Name
1	Chairperson	Mr. Pankaj Zagade (Officiating Principal) Ramkrishna Wagh College of Arts and Commerce, Bokhara, Nagpur.
2	Senior Administrative Officer	Mr.Kunal V. Thakre (Superintendent) Ramkrishna Wagh College of Arts and Commerce, Bokhara, Nagpur.
3	Teacher	Dr.Varsha Urkude
		Dr.Bhagyashree Dhoble
		Mr.Sunil Akhande
		Mr.Dnyaneshwar Gahukar
		Mr.Javed Malik Parvez
		Mr.Archana R.Ruikar
		Mrs. Kiran V. Pande
4	Member From Management	Dr.Maroti R.Wagh Secretary, Chhatrapati Shahu Maharaj Shikshan Sanstha
5	Nominee From The Local Society	Mrs.Lata M. Wagh
6	Nominee From Industrialist	Mr.Dnyaneshwar Dhok
8	IQAC Coordinator	Dr.Archana R. Kahaley(Patki)
9	BA Representative	Mr. Sourabh Tiwade
10	BBA Representative	Mr.Samyak Chokhandre
11	BCCA Representative	Ms. Sayli S.Meshram
12	Alumni Representative	Ms. Gaytri Thakare

The following member were present.

Sr No.	Name	Designation	Sign
1	Mr. Pankaj Zagade (Officiating Principal)	Chairperson	
2	Mr.Kunal V. Thakre (Superintendent)	Administrative	
3	Dr.Varsha Urkude	Teacher	
	Dr.Bhagyashree Dhoble	Teacher	
	Mr.Sunil Akhande	Teacher	
	Mr.Dnyaneshwar Gahukar	Teacher	
	Mr.Javed Malik Parvez	Teacher	
	Mr.Archana R.Ruikar	Teacher	
	Mrs. Kiran V. Pande	Teacher	
4	Dr.Maroti R.Wagh Secretary, Chhatrapati Shahu Maharaj Shikshan Sanstha	Member From Management	
5	Mrs.Lata M. Wagh	Nominee From The Local Society	
6	Mr.Dnyaneshwar Dhok	Nominee From Industrialist	
8	Dr.Archana R. Kahaley(Patki)	IQAC Coordinator	
9	Ms. Shubham Mankar	BA Representative	
10	Ms. Darshan Patil	BBA Representative	
11	Ms. Chanda Mankar	BCCA Representative	
12	Mr. Bhushan Kadu	Alumni Representative	





Officiating Principal
Ramkrisna Wagh College
of Arts & Commerce

IQAC COORDINATOR

Internal Quality Assurance Cell (IQAC)

Session 2021-22

Meeting 03

Date:

Agenda:

1. To motivate faculty to participate in UGC-HRDC FIP/Refresher courses
2. Conduct the quality session for the Best Practice and Governance & Leadership
3. Discussion of results for BA, BBA, and BCCA
4. Improvement of Students' participation in all activities.
5. Teaching learning improvement – Use of ICT tools

Minutes of Meeting:

1. The first agenda item discussed was to motivate faculty to participate in UGC-HRDC FIP/Refresher courses. It was decided that the faculty members who participate and complete the courses would be given incentives and recognition.
2. The next item on the agenda was to conduct quality sessions for the best practices and governance & leadership. It was decided that the sessions would be organized regularly to help the faculty members learn and implement the best practices.
3. The discussion then moved to the results of BA, BBA, and BCCA. It was noted that there is a need to analyze the results to identify the areas where improvement is required.
4. The fourth agenda item was to improve students' participation in all activities. It was decided that the institution would organize more extracurricular activities and events to encourage students to participate and showcase their talents.
5. The final agenda item was about the improvement of teaching and learning through the use of ICT tools. It was suggested that the faculty members should be trained in the use of various ICT tools and techniques to make the teaching and learning process more effective and engaging.

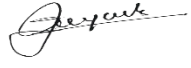
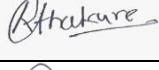












Conclusion:

The meeting concluded with the decision to implement the above-discussed measures to improve the faculty and student participation in various activities and to enhance the quality of the teaching and learning process. It was also decided that a follow-up meeting would be held to review the progress made in the implementation of these measures.


Internal Quality Assurance Cell
Academic Year 2021-22

Sr No.	Designation	Name
1	Chairperson	Mr. Pankaj Zagade (Officiating Principal) Ramkrishna Wagh College of Arts and Commerce, Bokhara, Nagpur.
2	Senior Administrative Officer	Mr.Kunal V. Thakre (Superintendent) Ramkrishna Wagh College of Arts and Commerce, Bokhara, Nagpur.
3	Teacher	Dr.Varsha Urkude
		Dr.Bhagyashree Dhoble
		Mr.Sunil Akhande
		Mr.Dnyaneshwar Gahukar
		Mr.Javed Malik Parvez
		Mr.Archana R.Ruikar
		Mrs. Kiran V. Pande
4	Member From Management	Dr.Maroti R.Wagh Secretary, Chhatrapati Shahu Maharaj Shikshan Sanstha
5	Nominee From The Local Society	Mrs.Lata M. Wagh
6	Nominee From Industrialist	Mr.Dnyaneshwar Dhok
8	IQAC Coordinator	Dr.Archana R. Kahaley(Patki)
9	BA Representative	Mr. Sourabh Tiwade
10	BBA Representative	Mr.Samyak Chokhandre
11	BCCA Representative	Ms. Sayli S.Meshram
12	Alumni Representative	Ms. Gaytri Thakare

The following member were present.

Sr No.	Name	Designation	Sign
1	Mr. Pankaj Zagade (Officiating Principal)	Chairperson	
2	Mr.Kunal V. Thakre (Superintendent)	Administrative	
3	Dr.Varsha Urkude	Teacher	
	Dr.Bhagyashree Dhoble	Teacher	
	Mr.Sunil Akhande	Teacher	
	Mr.Dnyaneshwar Gahukar	Teacher	
	Mr.Javed Malik Parvez	Teacher	
	Mr.Archana R.Ruikar	Teacher	
	Mrs. Kiran V. Pande	Teacher	
4	Dr.Maroti R.Wagh Secretary, Chhatrapati Shahu Maharaj Shikshan Sanstha	Member From Management	
5	Mrs.Lata M. Wagh	Nominee From The Local Society	
6	Mr.Dnyaneshwar Dhok	Nominee From Industrialist	
8	Dr.Archana R. Kahaley(Patki)	IQAC Coordinator	
9	Ms. Shubham Mankar	BA Representative	
10	Ms. Darshan Patil	BBA Representative	
11	Ms. Chanda Mankar	BCCA Representative	
12	Mr. Bhushan Kadu	Alumni Representative	





Officiating Principal
Ramkishna Wagh College
of Arts & Commerce

IQAC COORDINATOR